WM Events, Atlanta’s premier event and design firm is seeking high energy, fun, and detail-oriented candidates to join our brilliant and creative production team. We are currently hiring Support Associates to aid in the preparation, setup, execution, and breakdown of some Atlanta’s most exciting and innovative events.

This is a contract position and is on an as needed basis. The position will also require some early morning, late night, and weekend shifts. We are hoping to find passionate, self-motivated individuals with a knack for being adaptable.

Responsibilities:

- Complete the setup and/or breakdown of events, decor, lighting and more.
- Event preparation and warehouse housekeeping
- Follow and execute a specific event layout within a strict timeline as determined by the Lead Designers and On-site Managers.
- Maintain and inventory all event production, tools, hardware, and storage equipment
- Uphold WM Events standards at all times and follow all implemented policies and procedures

Requirements:

- Punctuality
- Strong sense of work ethic
- Great sense of humor
- Ability to work and contribute in a team environment
- Self-starter and multi-tasker who can manage a wide variety of projects
- Strong problem-solving skills
- Detail oriented
- Excellent communication skills
- Reliable transportation
- Able to lift 30lbs or more

Apply Here or
Please send Resumes and Cover Letters to Jeffrey McNair at jeffrey@wmevents.com.