

Application for Reentry Instructions

Who can use this form?

- This form is used if you previously attended the J. Mack Robinson College of Business at Georgia State University at the graduate level and have not attended classes in the last three semesters, or have not earned at least six semester hours of credit in three consecutive terms.
- This form is used to re-enroll in the *same status* in which you previously attended. For example, if you previously attended as a degree-seeking graduate student, use this form to reenter as a degree-seeking graduate student. If you previously attended as a graduate transient student, use this form to reenter as a graduate transient student. **EXCEPTION:** Previously enrolled degree-seeking graduate students who have graduated from their program who wish to return as a ‘post-graduate’ student to take additional graduate courses--but not to earn a second degree—may use this reentry form.
- If a change of status (transient to degree-seeking, etc.) is desired a new application and application fee should be submitted by the appropriate deadline.
- Any graduate student wishing to attend as an undergraduate must submit a new application and \$50.00 application fee to Undergraduate Admissions.

Instructions:

1. Indicate which semester and year you want to reenter.
2. Provide all the personal information requested. If you do not know your Panther number, leave this field blank. If you used a different name when you last attended the Robinson College of Business, please provide that name. If you do not recall the exact first and last terms you attended GSU, enter the years.
3. Indicate your previous enrollment status and the enrollment status you seek upon reentry. Usually, you must reenter into the same status as you were in previously. **EXCEPTIONS:** Previous degree-seeking graduate students may request to change to another graduate degree program at the time of reentry. Such requests are subject to review and may be denied. Also, if you were a degree-seeking graduate students who graduated you may apply to return as a post-graduate students to take additional graduate courses.
4. List any schools you have attended since you last attended GSU. Please submit transcripts from all such institutions.
5. Enter the Residency Information. This information will be used to determine your residency status for tuition.
6. Enter your employment history for the previous 12 months or attach a current resumé (preferred).
7. Sign and date the form.
8. Attach a \$25.00 check payable to Georgia State University, with “Reentry for [TERM/YEAR]” in the ‘For’ line and

Mail to:

J. Mack Robinson College of Business
Graduate Student Services
Georgia State University
P. O. Box 3988
Atlanta, GA 30302-3988

OR

Deliver to:

J. Mack Robinson College of Business
Graduate Student Services
Suite 625
35 Broad Street
Atlanta, GA 30303



APPLICATION FOR REENTRY

\$25.00 Non-Refundable Application Fee Required

Return to: Graduate Student Services, Robinson College of Business, GSU
P.O. Box 3988 Atlanta, GA 30302-3988

Please read and follow the instructions on the previous page before completing this form.

Panther # _____

Reentry Term: (Deadline)	<input type="checkbox"/> Spring (Nov. 1)	<input type="checkbox"/> Summer (Apr. 1)	<input type="checkbox"/> Fall (Jun. 1)	Year: _____
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Name _____ Date of birth _____
Last First Middle mm/dd/yyyy

Former Name _____
Last First Middle

Address _____
Street Apt. (if applicable) City State Zip Nation

Telephone: Home (____) _____ Work (____) _____ Email _____

Citizenship Status: U.S. Citizen Nonimmigrant Alien (Visa Type _____) Permanent Resident Alien Other: _____
(Please attach a copy of both sides of your I-94 or alien registration card)

First Term at Georgia State _____ Last Term at Georgia State _____

Please indicate how you wish to reenter Georgia State University:
Previous enrollment status:

Desired reentry status:

Graduate Degree-Seeking: _____
(Must reenter as Graduate Degree-Seeking or as Post-Graduate if previous degree was completed)

Graduate Non-Degree (Must reenter as Graduate Non-Degree)

Graduate Transient (Must reenter as Graduate Transient)

Post-Graduate (Must reenter as Graduate Post-Graduate)

Graduate Degree-Seeking: _____
(Indicate which degree program you wish to reenter. NOTE: Change of program requests will be reviewed before approval.)

Graduate Non-Degree

Graduate Transient

Post-Graduate

List any schools attended since you last enrolled at Georgia State University. Please submit all transcripts to RCB Graduate Student Services.

Name of School	Location	Enrollment Period		Check Type of Coursework	
		From	To	<input type="checkbox"/> Undergraduate	<input type="checkbox"/> Graduate
		From	To	<input type="checkbox"/> Undergraduate	<input type="checkbox"/> Graduate
		From	To	<input type="checkbox"/> Undergraduate	<input type="checkbox"/> Graduate

RESIDENCE INFORMATION for tuition and fee payment purposes:

GA County of Residence _____ How long have you lived continuously in Georgia? _____

In what state are you registered to vote? _____ What state issued your current driver's license? _____

To what state do you pay income taxes? _____ Georgia Income Tax Return filed as a resident of Georgia? _____
(year filed)

List your employment history for the previous 12 months or Current resumé attached (preferred)

Name of Employer	Dates of Employment		Full or Part-time	State
	From	To		
	From	To		
	From	To		
	From	To		

Signature of Applicant _____
Date

Any omission or misrepresentation of facts or failure to furnish the correct information will automatically invalidate the readmission of any student.