

# REQUEST FOR REVIEW OF TRANSFER CREDIT

Please allow three weeks for your request to be processed. You will be notified by mail of the decision.

-- PLEASE PRINT and COMPLETE EVERY SECTION --

DATE: \_\_\_\_\_

Student Name \_\_\_\_\_ Panther Number \_\_\_\_\_ Program \_\_\_\_\_

Phone \_\_\_\_\_ GSU Student Email \_\_\_\_\_

Student Address \_\_\_\_\_  
Street City State ZC

\_\_\_\_\_ Institution Name/Location

Prefix/Number \_\_\_\_\_ Course Title \_\_\_\_\_ Year \_\_\_\_\_ Hours \_\_\_\_\_ Grade \_\_\_\_\_

Proposed GSU Equivalent Course \_\_\_\_\_

## IMPORTANT: PLEASE READ BELOW.

- If requested credit will be taken during a future term (i.e. transient, study abroad, etc) at another institution, please circle the one which applies.
- Syllabus from course taken at previous institution MUST accompany this form in order to be reviewed for transfer credit.
- CIS 2010 Transfer request review must have a GSU CIS Department Student Self Evaluation attached along with syllabus from course taken at previous institution. Evaluation available in OUAA or through CIS.

\*\*\*\*\* DO NOT WRITE BELOW THIS LINE \*\*\*\*\*

TO: \_\_\_\_\_  
Faculty Evaluator Department/School/Institute

FROM: \_\_\_\_\_

RCB/OAA \_\_\_\_\_ Date \_\_\_\_\_

- If requested credit will be taken during a future term (i.e. transient, study abroad, etc) at another institution, GSU/RCB transfer credit requirements as stated in the undergraduate catalog must be met.

TRANSFER REVIEWER: This student/applicant has asked that this syllabus be reviewed by a faculty member for possible transfer credit. Please let us know if additional information is needed. Thank you for your time and consideration. Please return this completed form to the Office of Undergraduate Academic Assistance, 55 Park Place, Suite #1201, 12<sup>th</sup> floor. Our post office box is 3988. Thank you.

RESPONSE (Circle one): Approved  Disapproved  Need more information

COMMENTS: \_\_\_\_\_

\_\_\_\_\_  
Name of Evaluator (Please Print)

\_\_\_\_\_  
Signature of Evaluator Date