How to Prepare for Online Learning

Are you ready to learn online? To ensure you are set up for success, simply complete the five steps below:

1. **Familiarize yourself with** these resources and tools **for learning away from campus.**

2. **Get ready to learn on-line by completing three initial steps:**
   o Create your own personalized online learning environment.
   o Ensure your internet access is reliable by utilizing a broadband service provider.
   o Locate your coursework in iCollege.

3. **Prepare your laptop, desktop or mobile device for Online Instruction by installing the following applications:**
   <u>Required:</u>
   ✓ Cisco AnyConnect VPN – Needed to install and access some systems from off-campus.
   ✓ Respondus LockDown Browser – Creates a secure online testing environment.
   <u>Recommended:</u>
   ✓ KalturaCapture – Assists with capturing and recording from your computer for assignments.
   ✓ Webex – Conduct online meetings.
   ✓ Webex Teams – Tool for student group-based online collaboration.

For more information on Step 3, go to the Instructional Design section of the Student Quickstart Guide.

Do not proceed to Step 4 until you have completed Steps, 1, 2, and 3 successfully.

4. **Make a moment to see what is new and what to expect:**

   o Read or watch any messages from the instructor.
   o Locate the updated syllabus and review for changes.
   o Identify the instructor's preference for communications including office hours.
   o Familiarize yourself with the new online course environment.
   o Setup iCollege to send text notifications when updates happen in your course.

For more information, go to the Resources for Learning Remotely page and review "Find Out What to Expect"

5. **Practice the habits that will support your online learning success:**

   o Stay organized and manage your time wisely.
   o Keep the lines of communication open.
   o Manage your environment
   o Stay engaged and motivated

For more information, go to the Resources for Learning Remotely page and review "Practice Good Online Learning Habits"

If you need more information, please reach out to your Graduate Student Experience Professional.