

**APPLICATION FOR GRADUATE EXEMPTION/TRANSFER COURSEWORK  
J. MACK ROBINSON COLLEGE OF BUSINESS**

A separate form must be submitted for each request.

NAME \_\_\_\_\_ PANTHER ID # \_\_\_\_\_

DEGREE \_\_\_\_\_ MAJOR \_\_\_\_\_

EXEMPTION/TRANSFER CREDIT REQUESTED FOR \_\_\_\_\_ Date \_\_\_\_\_  
course prefix/number

- **Exemption criteria are explained in the current GSU Graduate Catalog. Review criteria before submitting this request.**
- Any information contained on your transcripts should already be on file in Graduate Admissions and Student Services (GASS). **Please attach applicable course outlines/syllabi to this application. A course description from a catalog/bulletin is not sufficient.** The syllabus should indicate topics covered, assignments and text(s) used.
- To be considered for transfer credit, course must be less than seven years old at the time of your graduation from GSU, have been taken at an AACSB-accredited school, open only to graduate students, and completed with a grade of B or higher.

Your request will be sent to the academic unit in charge of the course for review. GASS will notify you in writing of the academic unit's decision in approximately two - three weeks.

List relevant course titles, level (graduate or undergraduate), grades and where and when taken:

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\*\*\*\*\* Do not write below this line. College use only.\*\*\*\*\*

AACSB Institution:  Yes  No  N/A

Academic Unit: Please notify GASS if more information is needed. Thank you.

**FACULTY RECOMMENDATION:        Equivalent        Not Equivalent**

Comments: \_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Sent by GASS to \_\_\_\_\_ on \_\_\_\_\_

**GASS DECISION:        Not Exempt        Exempt        Exempt with Replacement        Transfer Credit**

Comments: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Counselor, Master's Programs

\_\_\_\_\_  
Date

8/07