



TRANSIENT STUDENT REQUEST

**A degree seeking-undergraduate student who wishes to be a transient student must complete this form with his/her advisor in the University Advising Center or in the Office of Academic Assistance within his/her College. The advisor will verify academic standing and will review transfer eligibility. **

NAME PANTHER ID DEGREE/MAJOR/STATUS

STREET ADDRESS CITY STATE ZIPCODE

DAYTIME PHONE @student.gsu.edu GEORGIA STATE EMAIL ADDRESS TERM/YR LAST ATTENDED

TRANSIENT INSTITUTION FAX NUMBER (Required) City State

Year and semester you wish to attend

COURSE NAME, PREFIX, CREDIT HOURS (To be completed by University Official) GSU COURSE NAME, PREFIX, CREDIT HOURS

- 1.
2.
3.
4.

Student is currently in Good Academic Standing at Georgia State University. Yes No

ADVISOR SIGNATURE: Printed Advisor Name: ext.

TRANSIENT STUDENT POLICY

- Students may not take courses for degree credit at another institution during the semester they expect to graduate from Georgia State.
Transfer credit must be earned at higher education institutions with full accreditation by one of the following accreditors: MSACS, NEASC, NCACS, NCCU, WASC, SACS.
A student must earn a minimum of 39 semester hours at Georgia State in courses numbered 3000 or above with an average grade of at least a C (2.0 GPA) and at least one-half of the hours comprising the major must be taken at Georgia State.
Georgia State University will allow no more than 12 semester hours of D grades to apply toward degree requirements of a baccalaureate program of study. This 12 semester hours includes both credit completed at Georgia State (resident credit) and transfer credit. Certain degree programs may designate a lesser number of D grades as acceptable.
It is the student's responsibility to comply with application procedures and any other requirements that the other institution may have regarding establishing your status as a transient.
A course cannot be taken as a transient if previously attempted at Georgia State, including attempts which resulted in withdrawal. However, individual departments may waive this rule for their courses. After completing the course, it is the student's responsibility to promptly request an official transcript be sent from the other institution to the Georgia State Office of Admissions.

By signing this form, this signifies my understanding of the eligibility requirements and instructions.

STUDENT SIGNATURE: DATE

Your advisor will forward the form to the Registrar's Office who will fax the form to the Institution you plan to attend. The form will also be placed into your GSU student record.