OMNI HOTEL at THE BATTERY ATLANTA
CURRENT JOB OPENINGS
As of 1/23/2019

MANAGEMENT JOB OPENINGS:

Executive Sous Chef (1/11/2019): The candidate has an overall responsibility for the efficient and effective running of the kitchen and food production outlets, ensuring operating costs are minimized. The candidate will assist the Executive Chef in budgeting (i.e. food cost/payroll/etc.) and advise them on all matters relating to the kitchen area. Customer service skills and prior administrative experience, preferred. Associates degree or higher preferred in Culinary Arts. Candidate should have knowledge of Microsoft Word, Excel, Delphi or similar programs, along with excellent organizational skills. Must have at least 1-2 years’ experience as a Sous Chef of a 4-star establishment or higher. Serve Safe certified food manager. Must be able to work a flexible schedule, to include nights, weekends and holidays.

Outlets Manager (1/8/19): The candidate will be responsible for ensuring proper training and supervision of all personnel. The candidate is to deliver prompt, courteous service in a manner that complies with Omni Food and Beverage standards and company policies and procedures. The candidate will also supervise and coordinate activities of In-Room Dining, the Wine and Coffee Bar, and pool outlet personnel to provide timely and courteous service to patrons by performing the following duties. The candidate must possess 2 years of Food and Beverage Experience Management experience. Hotel experience preferred. The candidate must have the ability to manage deadline as well as possess an understanding of Food and Beverage financial including cost and par controls is preferred. The candidate must have a strong attention to detail as well as strong customer service skills and a general knowledge of Microsoft Word, Excel, and PowerPoint. The candidate must be able to work a flexible schedule including weekends and holidays. Cobb County Alcohol Permit, required.

Director of Operations (12/13/18): The Director of Operations assists in the overall management responsibility for the operation of the hotel including associate relations, guest service, profitability, product quality, and compliance to the hotel’s Program Book and Omni standards. The Director of Operations will work closely with the other Executive Committee members to insure all financial, service standards and employee relation goals are met. The Director of Operations will coordinate, supervise and direct all aspects of the operation with the support of department heads and assistant managers. Assists in developing annual budget and action plans, including annual objectives. The candidate must possess a Minimum of 5 years of Hotel Management Experience in a 4-Diamond hotel/resort environment, with a focus on Food & Beverage and Rooms, required. The candidate must have the ability to budget and forecast productivities and direct expenses as well as the ability to establish and maintain relationships with vendors, community and organizations. The candidate must have excellent technical skills to include MS Office, PMS system Opera, Delphi and Oracle. College degree in hotel & restaurant management, or equivalent. Must be able to work a flexible schedule to include weekends and holidays.

Market Business Travel Sales Manager (11/9/18): This position is responsible for multiple properties within the same region. The Market Business Travel Sales Manager can anticipate working a portion of each week from the Omni CNN Center property and the Omni Battery Park property. The Market Business Travel Sales Manager is responsible for achieving monthly room night goals, developing and implementing sales action plans, maintaining positive interdepartmental communications and to complete special projects as assigned by the Director of Sales and Marketing or the Corporate Director, Travel Industry & Business Travel Sales. The candidate must have the ability to multi-task in a fast-paced environment and possess strong customer service skills. The candidate must have at least 4-5 year of transient hotel sales experience. College degree, preferred; preferably in hospitality.

APPLICATIONS ARE ACCEPTED ON-LINE AT WWW.OMNIHOTELS.COM

OMNI HOTELS & RESORTS IS AN EMPLOYER THAT OFFERS EQUAL OPPORTUNITIES. WE EVALUATE QUALIFIED CANDIDATES REGARDLESS OF RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION, GENDER IDENTITY, ORIGIN, DISABILITY, VETERAN STATUS OR OTHER LEGALLY PROTECTED CHARACTERISTIC.

HOURLY JOB OPENINGS:

2nd Shift Engineer: The operating engineer will ensure a safe, efficient and well-maintained hotel environment. The candidate must be able to complete all assigned cleaning and general maintenance duties in the engineering spaces as well as other assigned daily operations. The candidate must be able to handle guest requests in a professional and timely manner. The candidate must be able to lift, carry, push and pull up to 50 pounds frequently. Must be able to bend, reach over-head, squat and kneel for extended period of time. Must have good communication skills, attention to detail, time management, computer and guest satisfaction skills. Basic electrical and plumbing knowledge, required. Must be able to work a flexible schedule to include weekends and holidays.
**Banquet Cook (AM/PM) (2 openings):** The candidate must be able to prepare/serve high quality banquet food while maintaining high quality standards. The candidate will also be responsible for learning all menu items produced by assigned station and preparing a mixture of buffet and plated style items. Relevant culinary experience, preferably in high volume upscale hotel boutique operation, preferred. Candidate must be familiar with batch and quantity cooking. Candidate must be able to stand for more than 8 hours a shift. Candidate must be able to bend, stoop, lift more than 50 lbs. Must have basic knife skills. Must be able to work a flexible shift to include nights, weekends and holidays.

**Banquet Houseperson (1 opening):** To candidate will ensure the function room is set according to guest expectation and Omni standards. This position will set up, breakdown, and clean all space associated with banquets and conventions. Previous experience in a hotel, organizing and setting up meeting rooms for functions, highly preferred. Candidate must be able to work in a fast paced environment, have the ability to multi-task, and stand and walk for an extended period of time or for an entire shift. Candidate must also be able to move, lift, carry, push, pull, and place objects weighing up to 75 lbs without assistance as well as push and pull carts and equipment weighing up to 250 lbs on a regular and continuing basis. Must be able to work flexible shifts including afternoons, evenings, weekends and holidays.

**Bellperson (4 FT openings):** This candidate will provide assistance and service for guests, as well as the hotel, in order to ensure pleasurable accommodations. The candidate will greet guests, assist with luggage and other items and safely transport them to their rooms upon check in and checkout. Candidates must be 21 years or older and must possess a valid Georgia Driver’s License and a clean driving record. Previous experience as a Bellperson, strongly preferred. Candidate must have excellent customer service skills. Candidate must have strong communication skills, and be friendly and outgoing. Candidate must maintain a professional business appearance, attitude and performance. Must be able to work flexible shifts to include weekends and holidays.

**Front Desk Agent (2 FT openings):** The candidate will be responsible for providing a five-star welcome and departure experience to each guest, as well as, serving as ambassadors throughout the guest’s stay. The candidate will be responsible for making the first impression upon our guests by extending a warm welcome, providing information about the hotel and local area, and offering our full range of upscale hotel amenities and services to them. The candidate will also be responsible for settling guest accounts upon check-out, resolving guest issues and completing special requests. They work closely with all hotel departments especially our Concierge, Bell-Door and Ideal Services teams. Must be able to work a flexible schedule, including AM, PM, weekends and holidays. Previous hotel front desk experience strongly preferred. Previous customer service experience. Previous cash handling experience preferred.

**Guest Room Attendant (14 openings):** The candidate will be responsible for maintaining a high standard of cleanliness in each guest room. The candidate will refresh rooms for guests who are continuing their stay, as well as, thoroughly clean rooms of guests who have checked out in preparation for the next guest checking in. Candidate must be able to stand for extended periods of time, be able to lift at least 25 pounds, and have excellent customer service skills. Candidate must possess a strong attention to detail. Previous experience in housekeeping, strongly preferred. Must be able to work a flexible schedule to include weekends and holidays.

**Housekeeping Houseperson (1 openings):** The candidate will be responsible for ensuring assigned public space and guest room floors are kept fully stocked and clean to provide support to Guest Room Attendants while maintaining Omni standards and exceeding our guest expectations. The candidate must be able to work in a fast-paced environment, communicate effectively with fellow associates and guests in person or via a cellular telephone/radio, and be able to lift up to 50 pounds on a regular basis. Must be able to work a flexible schedule to include AM and PM shifts including weekends and holidays.

**Lobby Attendant (1 AM):** The candidate will service and maintain the cleanliness of all public areas, including associate restrooms, lobbies, executive office, pool area as well as other areas in the back of house. Special projects may be assigned by Housekeeping supervisors or managers. Must be able to bend, lift, carry, push, pull, and place objects weighing at least 50 lbs. Must have basic knife skills. Must be able to work a flexible shift to include AM, PM, and ensuring that all dishes that leave the kitchen are up to standards. Current Cobb County Alcohol Permit required. Must be able to stand for extended periods of time and be committed to providing exceptional customer service. Must be able to work a flexible schedule to include weekends and holidays. Must be able to work flexible shifts to include weekends and holidays. The candidate must be able to stand for extended periods of time. Previous experience as a barback, preferred. Previous experience as a food runner, preferred.

**Production Cook (AM/PM) (1 openings):** The candidate must be able to prepare all hot/cold food items. The candidate will also be responsible for consistency and quality production and ensuring that all food is served according to specification. Minimum of 1-year experience in fast paced, culinary environment, required. Candidate must be able to stand for more than 8 hours a shift. Candidate must be able to bend, stoop, lift more than 25 lbs. Must have basic knife skills. Must be able to work a flexible shift to include nights, weekends and holidays.
**Restaurant Server (AM) (2 openings):** The candidate will serve food and alcoholic beverages to our guests. Candidates will set tables according to type of event and service standards. Candidate will take orders and answer questions/offer suggestions on menu selections. Must be able to work in a fast-paced environment. 1 year serving experience with a quality establishment, preferred. Must be able to work a flexible schedule to include weekends and holidays. Cobb County Alcohol Permit required.

**Steward (Dishwasher) (2 openings):** The candidate will ensure the equipment and food required for the function(s) are available to the waiters at the appropriate time and to wash and clean all cookware from kitchen production on areas in accordance to Omni standards. Previous stewarding experience required (hotel preferred, although other environmental services positions will be considered). Must be able to push/pull objects weighing up to 75 lbs. without assistance. Must be able to work around a variety of chemicals and be able to respond to hazardous situations. Must be able to work a flexible schedule to include weekends and holidays.

**Stewarding Supervisor (1 opening):** To supervise the day-to-day operation of the department for a given shift. To control and distribute operating equipment, maintenance of cleaning and sanitation standards, supervision of all utility, pot washer, dishwasher, and worker assignment tasks. The candidate must maintain required standards of sanitation and cleanliness. Candidate is required to have at least 1-year stewarding experience, preferably in a hotel environment, and/or 6 months hotel supervisory experience. Previous leadership experience and/or responsibilities are preferred. Ability to train a staff to produce high volumes of work while maintaining quality per Omni standards. Ability to accurately and efficiently input information into computer systems. Ability to work cohesively with co-workers both within and outside of your department. Strong organizational skills with the ability to multi-task in a fast-paced environment. Must be able to work a variety of shifts, including weekends and holidays. Move, carry and place objects weighing up to 50 pounds without assistance and move, push, pull objects weighing up to 100 lbs. Stand or walk for an extended period or for an entire work shift. Valid Food Safety Certification is required.