AC Hotel Atlanta Downtown
101 Andrew Young International Blvd.
Atlanta, GA 30303

Cocktail Server
A high School diploma or equivalent is required, with one year cocktail service experience helpful. You must be of legal age and TIPS trained to serve alcoholic beverages. Clear, effective written and verbal English communication is required. The ability to accurately count cash and efficiently process transactions using company systems is expected. This position requires the ability to lift and carry up to 20 pounds.

Front Desk Agent
To be successful in this role, you must have excellent English communication skills and be able to read, write and speak fluently. You will regularly use a computer and different software. This position requires continuous movement, and occasionally, you will have to lift or move up to 20 pounds.

Front Desk Agent (AM/PM)
To be successful in this role, you must have excellent English communication skills and be able to read, write and speak fluently. You will regularly use a computer and different software. This position requires continuous movement, and occasionally, you will have to lift or move up to 20 pounds.

Front Desk Agent - Part Time
To be successful in this role, you must have excellent English communication skills and be able to read, write and speak fluently. You will regularly use a computer and different software. This position requires continuous movement, and occasionally, you will have to lift or move up to 20 pounds.

Houseperson (Overnight)
Prior housekeeping experience is helpful. The ability to communicate effectively in Basic English is required. The ability to operate a vacuum, floor buffer, carpet cleaner and pressure washer is expected.

Night Auditor
High school education or equivalent experience is required. An Accounting background is preferred but not required. This position requires attention to detail and the ability to compile facts and figures. In addition to general office equipment, you will regularly operate Interstate systems and software, including a cash register. You must be able to communicate effectively
and courteously over the telephone and in person. This position may occasionally require lifting luggage up to 50 pounds.

**Reservations Coordinator**
A high school degree or equivalent education is required, with a college degree helpful. Clear, effective verbal and written English communication skills are essential. This position requires excellent organization skills and attention to detail. The ability to operate a telephone, computer, and various software is expected, with Microsoft Word and Excel knowledge helpful. A general understanding of reservations is also helpful.

**Room Attendant**
To be successful in this role, you need basic English communication skills. This job requires continuous movement, regularly bending, lifting, pushing, pulling, carrying, and moving up to 25-30 pounds. You will also lift or move up to 50 pounds occasionally. You must also be able to stand and walk for an entire shift and perform repetitive motions.

**Sales Coordinator**
A high school degree or equivalent education is required, with a college degree helpful. Clear, effective verbal and written English communication skills are essential. This position requires excellent organization skills and attention to detail. The ability to operate a telephone, computer, and various software is expected, with Microsoft Word and Excel knowledge helpful. A general understanding of sales operations is also helpful.

**Server (AM/PM)**
Excellent verbal and written English communication skills are required. One year of server experience is helpful. Successful TIPs training and the ability to use Interstate order and payment systems is expected. This position requires full mobility, continuous quick-paced movement, lifting and carrying up to 40 pounds and pushing food carts up to 100 pounds.

Apply for these jobs at [https://careers.interstatehotels.com/ac-hotel-atlanta](https://careers.interstatehotels.com/ac-hotel-atlanta)